



## PERMISSION TO TRAVEL INSTRUCTIONS

**Step 1:** Go to <https://kysoccer.demosphere-secure.com/registration> and login.

**Step 2:** Fill in Household information if it is not already populated and click **Save and Continue**.

**Step 1** Welcome | **Step 2** Collect Order Item Info | **Step 3** Additions | **Step 4** Complete Order

Household Information

### Registration Step 1.2 - HOUSEHOLD INFORMATION

**My Household**

Household Name

Your Phone #

Country

Address

City

State  ZIP

**Save and Continue**

demosphere  
Your Household information is managed via Demosphere TeamNet™, allowing you to securely save and access personalized content across any networked website. [Learn More](#)

**Step 3:** Click on Register a Participant/Player.

**Step 1** Welcome | **Step 2** Collect Order Item Info | **Step 3** Additions | **Step 4** Complete Order

Select Order Item

### Registration Step 1.3 - SELECT ORDER ITEM

What would you like to do?

**Step 3** → **Register a Participant / Player**

Registration service provided by Demosphere International, Inc. - review the Privacy Policy.



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**Step 4:** Select a member to register. The team manager/coach should be completing the registration, so please use yourself as the member to register. Click **Save and Continue**.



**Step 5:** Select **Permission to Travel - 2021-22** from the Drop-Down bar for the registration program and click **continue**.





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**Step 6:** Fill out the following sections and click on save and continue:

- **Team Information**
- **Tournament/Event Information**
- **Requestor Information**

### Team Information

KY Youth Soccer Club Name:

Team Name:

Team Number:

Age Group:

Gender:

### Tournament/Event Information

Host Organizatin Affiliation w/USSF (i.e. USYS):

Tournament/Event Name:

Tournament Director:

Tournament/Event City:

Tournament/Event State:

Tournament/Event Country:

Tournament Email:

Tournament Dates:

### Requestor Information

Requestor Name:

Requestor Role:

Requestor Email:

Requestor Phone:



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**Step 7:** Review the information to confirm it is correct and click on **continue** at the bottom of the page.

**Step 8:** **Download/Print a copy of the form then click continue.**

**\*\* Once downloaded continue and finish the registration process.**

**Step 9:** If you have another tournament/game/event with guest players, **click on register a participant/player** to complete a second registration OR click on **No, Proceed to Next Step** if you are done.

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**Step 10:** There is no fee for the registration, so please click on **Proceed to Checkout.**

**Step 11:** Click on **Submit Order.**