## Due Dates

* Payment due date ($300): **May 24, 2022** (Please submit if we have not received this yet)
* Check-in information due: **June 2, 2022**

## Risk Management for ALL team staff

* Concussion Training ([National Federation of High Schools](https://nfhslearn.com/courses/concussion-in-sports-2) OR [Center for Disease Control](http://www.cdc.gov/headsup/youthsports/training/index.html))
* Kentucky Youth Soccer Infectious Disease Waiver (Completed in the Demosphere system) \*
* Kentucky Youth Soccer Background Check (Completed in the Demosphere system) \*
* SafeSport Training (Completed in the Demosphere system) \*
* System Instructions ([Click here](https://docs.google.com/document/d/1lDZmUKht7WuPP0cUmvYosOyoJIjfp6sXwpCrJxKa1JE/edit?usp=sharing)). Please note that you will not be able to complete this process until your club administrator adds you to the team staff in the system. This process can also take **up to 72 business hours** for a coach to show up as approved in the system after completion of the risk management process. If you are already showing as risk approved on the official roster in Demosphere, then you have already completed risk management.

## Online Check-In: Link and requirement documents – Deadline to submit – June 2, 2022

* Link to Check-in: <https://docs.google.com/forms/d/e/1FAIpQLSeN5w90wguXAsm7IBVNq3m04BNqcV6zshfpcqdvZxJCu7GTpA/viewform?usp=sf_link>
* Required documents
	+ Official Roster – Requested from Club official and signed by coach before submitting ([official roster example](https://www.kysoccer.net/assets/60/6/example_roster.pdf) - PDF)
	+ Concussion Certificate for **ALL Team Staff** ([Click here](https://usy345.americaneagle.com/assets/948/15/Concussion%20Awareness%20Policy.pdf) for policy w/training links)

## Review rules and policies for the event

* [Tournament Policies](https://usy345.americaneagle.com/assets/948/15/Policies%20Recreational%20Tournament%20.pdf)
* [Build-Out Line](https://usys-assets.ae-admin.com/assets/948/15/Build-Out%20Line.pdf) (10U Only)
* [Heading Policy](https://usys-assets.ae-admin.com/assets/948/15/KYSA%20Heading%20Policy%20v1.pdf) (10U Only)